



August 15, 2013

Dear Parents,

Fast and accurate communication with school is essential in today's challenging times. Fortunately, Beecher Road School has a notification system that alerts you to important news and information. These messages could vary from general announcements about upcoming events, to an emergency closing. The Honeywell Instant Alert system is an important communication link during the school year. The growth of our educational program and the safety of our children is dependent on your participation in this system. We ask all parents to register and take advantage of its features. The Honeywell Instant Alert for Schools is easy to sign onto and provides you with a wide variety of message alerts:

RED – Emergency Notifications

- Emergency closing
- Other emergencies

ORANGE – Weather Related Announcements

- School cancellation
- Delayed opening or early dismissal

- Bus delays
- Other items that impact transportation

GREEN – General Announcements

- Upcoming minimum/conference days
- Newsletters
- Superintendent Updates

You control how you receive this information. You may receive it via phone, cell phone, pager, PDA, e-mail and cell text. You may choose different methods of alert for different levels. For example, you may choose to get **GREEN** announcements via e-mail, but would like **RED** alerts sent to your cell phone, home phone, and work phone.

It is our goal that every parent will participate in this valuable system. All you have to do is log onto the website <https://instantalert.honeywell.com> and set up your account. *If you already have an account, please be sure to update your selections annually.*

If you have any questions, please email them to instantalert@woodbridgeps.org or call Larry Hurwitz at (203) 389-2195.

Sincerely,

Gaeton F. Stella, Ph.D.
Superintendent

GFS/md